

Finance Report for Council Meeting – November 9, 2021

The payment approval report attached for approval and signatures. The memo line in the report has been changed due to a request from a member of the council. I hope it will make the report easier to understand exactly where the expenses map to the financial report. The LP Sync invoice for \$36,200 is an error that has been corrected. That makes the AP total for the month, \$179K, well below our average of \$200K.

There is no adjusting Journal Entry (JE) report for this month because other priorities prevented final balancing prior to this council meeting. You will receive multiple months of JEs as the balancing is completed.

The County Assessor released the Notification of Taxes Imposed per ORS 311.391 on 10/8/2021. The total taxes imposed in the County was reduced by ~\$330K or about 2%. The Town budget estimated a modest gain, so this loss of revenue is estimated to be ~\$50K from the 21-22 budget. Expenses will be closely monitored to find ways to accommodate this shortage in anticipated revenue.

The Town's 2020 Escheat Report was transmitted to the State of Oregon on 10/18/2021. It was due by 1/31/2021 and brings the Town's escheat filings up to date. The last time they were filed was 2017.

The Financial Report for October 2021 is in your packet. This report represents the first third of the fiscal year, so percentage of budget is 34%. This month's highlights are:

- 10-30-240 – COPS Grant, this grant was \$125K over 3 years so the \$44,000 payment received this month is all we will receive for 21-22 budget year. The related expense will still be \$125K from general funds.
- 10-45-609 – Postage, this account is already at 90% because we bought out the postage meter contract for a more cost-effective long-term solution.
- 20-33-350 Small City Allotments were announced in October and Lakeview will not be receiving this anticipated \$100K in the Streets Fund. As a result, the anticipated Roberta Road paving project will be delayed until other funds are available.
- Water Fund 48 is showing a negative YTD balance. There has been \$24K spent on planning for the water treatment plant and \$80K for smart meters (capital improvement acct 48-51-730) that will be covered by future 21-22 revenues. \$27K of the cost of smart meters was scheduled for FY 20-21 but the invoice was not received for payment until this month. Current cash flow allowed this spending earlier in the year than anticipated so we can get the projects started this season.
- Last month accounts 48-51-610 and 49-52-610 were highlighted as being well over 100% of expenditures. Those expenditures have been researched and reclassified to the appropriate accounts, so they are now showing 37.84% and 20.86% respectively.

The 20-21 audit is still on schedule to be completed by the end of the year. The auditor's drobox shows that they have received 100% of requested information and are 92% complete in processing this phase of the audit.

The Town of Lakeview investment fund (not needed for ongoing cash flow) is still at \$2M. This is significant because the first 1/3 of the year, prior to the bulk of the town's property tax revenue is usually the time when there is a need to draw down a portion of those funds for seasonal cash flow.

Additional information, explanation or reports are always available upon request.

Respectfully submitted,

Shelley Batty
Finance Director
Town of Lakeview