

## Finance Report for Council Meeting – January 25, 2022

The payment approval reports for November and December 2021 are attached for approval and signatures. November was much higher than normal because we paid the quarterly police contract in November. December expenses are lower than usual due to several factors. Those factors include office closures and vacation time around the end of year holidays resulted in AP being front loaded to the beginning of January.

The Journal Entry Report is from August 2021, that is the last month closed. The latest update to Caselle gave me a balancing error that has now been corrected by their bug report team. The goal is to provide 2 months per month until caught up at the end of the fiscal year.

Our audit manager (Bill Romo) retired ahead of schedule in October and his replacement (Savannah Halter) left the first of January on maternity leave. The principal auditor is currently on vacation. All the documents and reports required from the Town were submitted on time but these staffing issues along with a Covid slowdown at the auditors' offices resulted in our audit not yet being complete. The extension has been accepted by the State and final audit documents are expected any day now.

The Financial Report December 2021 is in your packet. This report represents the first half of the fiscal year, so percentage of budget is 50%. A close look at the financial report shows some individual line items over budget for this point in the year, but none of the overages are outside of expectations based on projects coming on board more quickly than expected or other opportunities that the Council has vetted and approved. None of the Funds are in distress and the anticipated budget amendment that has been talked about in the last financial report will be presented to the Council at the next meeting. The funds and departments that we will be looking to amending are:

- Air quality has been awarded a \$75,000 grant. The grant award reimburses us for a county-wide air quality website and other improvements. There will be an amendment adding those award projects to the budget.
- The Park Fund will be amended to document the improvements we are making in the management of the pool as a resource for the community. The pool is a resource that is important to provide to the community even though it is not an enterprise that can pay for itself.
- The Snow/Flood Control Fund is being well utilized this year. Through the end of December, we had spent everything we have brought in this year and began to dip into the beginning balance. The fund is still healthy and within budget. Snow events like the end of December are the reason this fund exists.
- The Water Fund will be amended to reflect the work the Town has been doing to ramp up the water treatment project. This project is not happening in a vacuum and effects all aspects of the utility budgets.

The Town of Lakeview investment fund (not needed for ongoing cash flow) is at \$2.3M. This is up \$300K from the last report due to the bulk of property taxes coming in during the last 8 weeks.

Additional information, explanation or reports are always available upon request.

Respectfully submitted,

Shelley Batty  
Finance Director  
Town of Lakeview