

Town of Lakeview

Request for Proposals – Environmental Consulting Services – Water Treatment Facility

Town of Lakeview (“Town”) is soliciting proposals from qualified firms or individuals (i.e., contractors) to provide certain environmental consulting services concerning Town’s construction of a municipal water treatment plant or facility (the “Project”). The requested services consist of assisting Town and its engineers and architects in the development of design and construction plans and specifications for the Project.

Brief Background

Town’s water supply suffers from heightened levels of iron and manganese. Town has shut off its “north well” due to excessive levels of arsenic. Town’s recently updated water system master plan contemplates (a) construction of a new water treatment facility to address iron and manganese (in addition to performing ordinary municipal water treatment processes), and (b) construction of an arsenic treatment facility at the north well (which will permit the north well to rejoin the system). The water treatment facility must be capable of treating at least 2,000,000 gallons per day. Funding sources for the Project may include, without limitation, funds under the American Rescue Plan Act. The selected proposer will cooperate with Town’s efforts to comply with all laws, rules, regulations, and restrictions imposed by applicable funding sources.

Environmental Services

Environmental consulting services subject to this proposal include, without limitation, the following:

1. Sampling and analytical testing of Town’s existing drinking water wells. Testing may include, without limitation, any combination of physical property parameters, inorganic compounds (arsenic and other metals), synthetic organic compounds (herbicides, pesticides, and PCBs), volatile organic compounds, radiological (radium, gross alpha beta, and uranium) coliform, and E. coli.
2. Environmental consulting, permitting, compliance, and testing support. Evaluation of existing water quality data and testing protocols.
3. Baseline drinking water testing and analytical analysis.
4. Assisting Town and its engineers and architects in the development of design and construction plans and specifications for the Project.
5. Attending meetings concerning the Project and otherwise being available to Town’s Project management and consulting team. The selected proposer will meet with Town’s town manager prior to commencement of any services to discuss Town’s expectations and the selected proposer’s planned approach.

Proposal

A contractor interested in performing the services must submit a signed and dated written proposal to Town containing the following information:

1. Contractor’s name, address, contact information, and name of the primary contact in reference to the proposal.
2. Brief information concerning the contractor (e.g., background, size, types of services provided, experience, and types of similar experience). Please also identify no less than two references.
3. Identification of the person(s) who will be assigned and responsible to perform the services. Identification of the contractor’s availability to perform the services. Availability and flexibility in scheduling is critical.
4. The proposal must demonstrate that the contractor has all applicable Oregon licenses and

certifications, including, without limitation, Certified Erosion and Sediment Control Lead (“CESCL”) certification.

5. Identification of the fees the contractor will charge Town for performance of the services.

6. Each proposal must include a certificate of non-discrimination pursuant to ORS 279A.110 in the form attached hereto as Exhibit A.

Proposal Submission

To be considered, please submit your written proposal to Town Manager Michele Parry via email at townmanager@townoflakeview.org or by mail or hand delivery at Town’s City Hall, 525 North 1st Street, Lakeview, Oregon 97630. Please mark clearly on the outside of your proposal “Environmental Services Proposal.” Proposals must be received by Town on or before 4:00 p.m. on September 30, 2022. Proposals received after the deadline date/time may not be considered. Contractors responding to this solicitation do so at their own expense. Town is not responsible for expenses associated with the preparation of any proposals.

Any contract award will be made to the contractor whose proposal will serve Town’s best interests, taking into account price and various other considerations, including, without limitation, availability, experience, capability, and expertise. Notwithstanding anything contained in this solicitation to the contrary, Town reserves the right to, in accordance with Oregon law, (a) amend and/or revise this solicitation in whole or in part, (b) cancel this solicitation, (c) extend the submittal deadline for responses to this solicitation, (d) waive minor informalities and/or errors in proposals, and/or (e) reject all proposals for any reason and/or without indicating reasons for rejection. Further, Town reserves the right to seek clarification(s) from any contractor and/or require supplemental information from any contractor. This solicitation does not obligate Town to award a contract and/or to procure the services. Town reserves the right to enter into one or more contracts concerning the services.

Town will enter into a services contract with the selected contractor. The contract will contain terms and conditions required under applicable law and will otherwise be in form and content satisfactory to Town. Without otherwise limiting the generality of the immediately preceding sentence, the contract will include terms and conditions concerning, among other things, acceptable standards of performance, compensation, minimum insurance requirements, compliance with laws, indemnification, and representations and warranties.

Please contact Ms. Parry via email (provided above) or telephone (541-947-2020) if you have any questions regarding this solicitation.

Exhibit A
Certificate of Non-Discrimination

Pursuant to ORS 279A.110, discrimination in subcontracting is prohibited. Any contractor who contracts with a public contracting agency will not discriminate against minorities, women, and/or emerging small business enterprises, and/or a business enterprise that is owned or controlled by or that employs a disabled veteran in obtaining any subcontracts.

By signature of the authorized representative provided below, the contractor/proposer hereby certifies to Town of Lakeview that the contractor's proposal has not discriminated against minority, women, and/or emerging small business enterprises, and will not discriminate against minority, women, and/or a business enterprise that is owned or controlled by or that employs a disabled veteran in obtaining any subcontracts; and, further, that if awarded the subject contract for which this proposal is submitted, will not so discriminate.

Date: _____

Signature: _____

Printed or Typed Name: _____

Name of Firm: _____