

Town of Lakeview

Lifeguard Job Description

Seasonal, At-will Position

\$16.18 hourly

GENERAL:

This position serves as a Lifeguard at the Town of Lakeview public pool facility. The incumbent is responsible for lifeguard at the community pool, collecting pool fees, providing swim lessons to the public, cleaning, and maintenance of pool facilities, and creating a positive public image.

A Lifeguard is responsible for surveying a body of water and conducting rescues to help weak or injured swimmers get to safety. Their duties include speaking with swimmers to enforce swimming rules keeping track of each swimmer in the water and administering first aid to injured swimmers.

QUALIFICATIONS:

- Basic knowledge of pool safety and maintenance.
- Proficient communication skills, both verbal and written.
- Ability to work with co-workers and carry out instructions.
- Proficient in interacting with people of various ages from diverse backgrounds.
- Available to work shifts, including evenings and Saturdays.
- Physically fit, strong, agile, and dexterous.
- 15 years of age or older.
- Current First Aid/CPR/Lifesaving and WSI qualifications *are preferred*. (A copy of current First Aid/CPR/Lifeguard certifications must be attached to the job application or provided to Town Hall by the opening day at the pool.)
- Pass the swimming evaluation test. Swimming proficiency and comfort in all types of water conditions.

DUTIES:

- Responsible for preparing pool and facilities for swimmers in a timely fashion.
- Keep facility clean at all times, including pool, pool deck, showers, dressing rooms, bathrooms, and pool office. Maintain supplies as needed.
- Inventory and evaluate First Aid supplies daily. Notify the pool manager of any deficiencies.
- Coordinate daily work tasks with the pool manager and co-workers.
- Adhere to schedules and timelines.
- Report daily to the pool manager on pool activities, changes, finances, problems, etc.
- Attend all staff meetings.
- Teach aquatic skills, following high-quality guidelines and insuring participants' safety.
- Maintain records of participants, fees, and schedules.
- Be familiar with and follow all emergency and accident procedures, pool policies, and schedules.

- Respond with courtesy, punctuality, and professionalism.
- Focus attention on pool duties: patrolling pool deck frequently, monitoring pool activities, maintaining clean facilities, and limiting social visits. When on duty as a lifeguard, always face the pool, giving undivided attention to swimmers. Never leave duty unrelieved.
- Lifeguards should not enter the pool when on duty except for rescue and emergencies.
- Assure that all swimmers are clear of the pool and facilities prior to closing.
- Assist pool manager and park employees with maintenance and other duties as assigned.
- Refer all discipline problems to the pool manager.
- Always create a safe environment.
- Keep the public informed of schedules, fees, and regulations.
- Always promote a courteous public image. Treat customers, co-workers, and supervisors with respect.
- No cell phones during work hours.

With my signature, I certify that I agree to all conditions of the job description and the salary for this position.

Signature: _____

Date: _____

Position Hourly/Salary Wage: \$16.18