

Lifeguard

Lakeview Community Swimming Pool

Town of Lakeview, Oregon

Pay Rate:

First Year Lifeguard \$14.50

Second Year Lifeguard \$15.50

Third Year Lifeguard \$16.50

Reports To: Pool Manager

Position Type: Seasonal / Part-Time

POSITION SUMMARY:

This position serves as Lifeguard at the Town of Lakeview public pool facility. The incumbent is responsible for lifeguard at the community pool, collecting pool fees, providing swim lessons to the public, cleaning, and maintenance of pool facilities, and creating a positive public image.

A Lifeguard is responsible for surveying a body of water and conducting rescues to help weak or injured swimmers get to safety. Their duties include speaking with swimmers to enforce swimming rules keeping track of each swimmer in the water and administering first aid to injured swimmers.

QUALIFICATIONS:

- Basic knowledge of pool safety and maintenance.
- Proficient communication skills, both verbal and written.
- Ability to work with co-workers and carry out instructions.
- Proficient in interacting with people of various ages from diverse backgrounds.
- Available to work shifts, including evenings and Saturdays.
- Physically fit, strong, agile, and dexterous.
- 15 years of age or older.
- Current First Aid/CPR/Lifesaving and WSI qualifications *is preferred*. (A copy of current First Aid/CPR/Lifeguard certifications must be attached to job application or provided to Town Hall by the opening day at the pool.)
- Pass swimming evaluation test. Swimming proficiency and comfort in all types of water conditions.

DUTIES:

- Responsible for preparing pool and facilities for swimmers in a timely fashion.
- Keep facility clean at all times, including pool, pool deck, showers, dressing rooms, bathrooms and pool office. Maintain supplies as needed.
- Inventory and evaluate First Aid supplies daily. Notify pool manager of any deficiencies.
- Coordinate daily work tasks with pool manager and co-workers.
- Adhere to schedules and timelines.

- Report daily to pool manager on pool activities, changes, finances, problems, etc.
- Attend all staff meetings.
- Teach aquatic skills, following high quality guidelines and insuring participants' safety.
- Maintain records of participants, fees, and schedules.
- Be familiar with and follow all emergency and accident procedures, pool policies and schedules.
- Respond with courtesy, punctuality, and professionalism.
- Focus attention on pool duties: patrolling pool deck frequently, monitoring pool activities, maintaining clean facilities, and limiting social visits. When on duty as a lifeguard, always face the pool, giving undivided attention to swimmers. Never leave duty unrelieved.
- Lifeguards should not enter pool when on duty except for rescue and emergencies.
- Assure that all swimmers are clear of pool and facilities prior to closing.
- Assist pool manager and park employees with maintenance and other duties as assigned.
- Refer all discipline problems to pool manager.
- Always create a safe environment.
- Keep the public informed of schedules, fees, and regulations.
- Always promote a courteous public image. Treat customers, co-workers, and supervisors with respect.
- No cell phone's during work hours.

WORK ENVIRONMENT:

This position involves working outdoors. The environment may include exposure to heat, humidity, pool chemicals, and wet or uneven surfaces. Safety equipment and procedures must be followed at all times.

This job description does not constitute an employment agreement between Lakeview and Employee.

The Town of Lakeview will make reasonable efforts to accommodate a qualified applicant or employee with a known disability, unless such accommodation creates an undue hardship on the Town's operations, or a safety risk to employees or coworkers, or removes an essential job function. Employees should request accommodation as soon as it becomes apparent that reasonable accommodation may be necessary, to enable the employee to perform the essential duties of a position, or to participate in the employment process. To discuss an accommodation request, please contact the Town Manager. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions, providing that an accommodation(s) does not create an undue hardship for the employer, remove an essential job function, and/or create a direct safety threat to the individual, or others.